

Council Chair^{1&2}
Summary of Travel Expenses
Year-to-Date From April 1, 2011 to March 31, 2012

Date	Location	Purpose	COSTS					Total Costs
			Transportation	Accommodations	Meals	Hospitality	Other	
<i>National Travel</i>								
June 11-15, 2011 ¹	Victoria, BC	Canadian Standards Association Annual General Meeting	\$ 545.82	\$ 876.51	\$ 192.05	\$ -	\$ 61.50	\$ 1,675.88
Total National Travel Expenses			\$ 545.82	\$ 876.51	\$ 192.05	\$ -	\$ 61.50	\$ 1,675.88

Total Budget - National \$ 6,000.00
 % Total National Budget Expended 28%
 Balance of National Budget - unspent at March 31, 2012 **\$4,324.12**

Date	Location	Purpose	COSTS					Total Costs
			Transportation	Accommodations	Meals	Hospitality	Other	
<i>International Travel</i>								
June 17-23, 2011 ¹	Geneva	International Organization for Standardization Meetings	\$ 4,872.78	\$ 1,651.70	\$ 775.86	\$ -	\$ 61.50	\$ 7,361.84
Total International Travel Expenses			\$ 4,872.78	\$ 1,651.70	\$ 775.86	\$ -	\$ 61.50	\$ 7,361.84

Total Budget - International \$20,000.00
 % Total International Budget Expended 37%
 Balance of International Budget - unspent at March 31, 2012 **\$12,638.16**

Date	Location	Purpose	COSTS					Total Costs
			Transportation	Accommodations	Meals	Hospitality	Other	
General Council & Strategic Sessions Travel Expenses								
April 11-15, 2011 ¹	Ottawa	Audit Committee, Corporate Governance Committee, Standards Council of Canada Council and Strategic Planning Meetings	\$ 1,793.95	\$ 644.43	\$ 205.35	\$ -	\$ 61.50	\$ 2,705.23
May 18-June 9, 2011 ¹	Ottawa, Toronto	Audit Committee, Corporate Governance Committee, Standards Council of Canada Council and Annual Public Meetings	\$ 2,025.51	\$ 483.32	\$ 175.60	\$ -	\$ 61.50	\$ 2,745.93
October 7-15, 2011 ¹	Ottawa	Standards Council of Canada Council, Corporate Governance Committee and World Standards Day Meetings	\$ 1,834.63	\$ 644.43	\$ 258.19	\$ -	\$ 141.02	\$ 2,878.27
October 12-14, 2011 ²	Ottawa	Audit Committee, Corporate Governance Committee, Standards Council of Canada Council and Strategic Planning Meetings	\$ 758.49	\$ 384.58	\$ 89.41	\$ -	\$ -	\$ 1,232.48
November 14-15, 2011 ²	Ottawa	Audit Committee, Corporate Governance Committee, Standards Council of Canada Council and Annual Public Meetings	\$ 880.64	\$ 233.87	\$ 59.37	\$ -	\$ -	\$ 1,173.88
December 4-7, 2011 ²	Ottawa	Standards Council of Canada Council, Corporate Governance Committee and World Standards Day Meetings	\$ 296.35	\$ 913.73	\$ 102.84	\$ -	\$ -	\$ 1,312.92
March 26-29, 2012 ¹	Ottawa	Audit Committee, Corporate Governance Committee, Standards Council of Canada Council and Strategic Planning Meetings	\$ -	\$ -	\$ -	\$ -	\$ 61.50	\$ 61.50
March 26-28, 2012 ²	Ottawa	Standards Council of Canada Council, Corporate Governance Committee and World Standards Day Meetings	\$ 2,478.12	\$ 476.05	\$ 109.87	\$ -	\$ -	\$ 3,064.04
Total Travel Expenses			\$ 10,067.69	\$ 3,780.41	\$ 1,000.63	\$ -	\$ 325.52	\$ 15,174.25

The meetings listed under "General Council & Strategic Sessions" above are part of the \$49,000 budget allocated to the Secretariat & Corporate Services Branch which includes travel for Council Meetings & Strategic Sessions. No specific budget amount has been allocated to the Chair for these meetings.

1 - Council Chair: Hugh Krentz
 2 - Interim Council Chair: W.A. Sam Shaw

Chief Executive Officer, John Waller
 Summary of Travel and Hospitality Expenses
 Year-to-Date From April 1, 2011 to March 31, 2012

Date	Location	Purpose	COSTS					Total Costs
			Transportation	Accommodations	Meals	Hospitality	Other	
March 27-April 8, 2011	Bangkok, Thailand	Pacific Area Standards Congress	\$ 10,283.46	\$ 916.94	\$ 67.79	\$ -	\$ 13.10	\$ 11,281.29
April 2, 2011	Bangkok, Thailand	Meeting for Pacific Area Standards Congress Related Discussions with other Delegates (6 guests)	\$ -	\$ -	\$ -	\$ 37.33	\$ -	\$ 37.33
April 12, 2011	Ottawa	Dinner Meeting with new Standards Council of Canada Vice-Chair of Council (3 guests)	\$ -	\$ -	\$ -	\$ 256.35	\$ -	\$ 256.35
April 18, 2011	Toronto	Meeting with Canadian Standards Association	\$ 728.54	\$ -	\$ -	\$ -	\$ -	\$ 728.54
May 9, 2011	Ottawa	Luncheon with Staff Exchange from Korean Agency for Technology Standards (2 guests)	\$ -	\$ -	\$ -	\$ 38.71	\$ -	\$ 38.71
May 10, 2011	Toronto	Meeting with Underwriters Laboratories C70	\$ 695.62	\$ -	\$ -	\$ -	\$ -	\$ 695.62
May 22-28, 2011	Bridgetown, Barbados	Canada-Americas Trade Related Technical Assistance Program Conference* *Note: These expenses were reimbursed as part of an Advisory Services Contract	\$ 3,005.95	\$ -	\$ 452.34	\$ -	\$ 3.92	\$ 3,462.21
May 29-31, 2011	Toronto	National Public Safety Advisory Committee/Provincial & Territorial Advisory Committee/ Provincial Territorial Policy Advisory Committee on Codes	\$ 1,236.69	\$ -	\$ -	\$ -	\$ -	\$ 1,236.69
June 6, 2011	Ottawa	Dinner Meeting for Standards Council of Canada Council Discussions (2 guests)	\$ -	\$ -	\$ -	\$ 98.45	\$ -	\$ 98.45
June 12-23, 2011	Geneva/Brussels	International Organization for Standardization Technical Management Board Meeting Meeting with CEN/CENELEC (European Committees for Standardization and Electrotechnical Standardization)	\$ 8,975.67	\$ 3,085.14	\$ 576.25	\$ -	\$ -	\$ 12,637.06
June 13, 2011	Geneva	Pre-Technical Management Board meeting among the Pacific Area Standards Congress and COPANT (Pan-American Standards Council) Members Meeting Room Rental & Refreshment Costs Shared between Standards Council of Canada/ Standardization Administration of China/American National Standards Institute	\$ -	\$ -	\$ -	\$ 364.75	\$ -	\$ 364.75
July 11, 2011	Ottawa	Luncheon Meeting with National Institute of Standards and Technology (8 guests)	\$ -	\$ -	\$ -	\$ 156.17	\$ -	\$ 156.17
August 15, 2011	Ottawa	Luncheon with Staff Exchange from Korean Agency for Technology Standards to discuss progress at SCC (2 guest)	\$ -	\$ -	\$ -	\$ 59.24	\$ -	\$ 59.24
September 14-25, 2011	New Delhi, India	International Organization for Standardization General Assembly and related meetings	\$ 8,423.95	\$ 2,831.70	\$ 306.62	\$ -	\$ 31.84	\$ 11,594.11
October 18-19, 2011	Toronto	Presentation at Canadian Standards Association's Standards Policy Board Strategic Planning Session	\$ 603.11	\$ -	\$ -	\$ -	\$ 133.89	\$ 737.00
November 24, 2011	Ottawa	Luncheon with Staff Exchange from Korean Agency for Technology Standards (2 guests)	\$ -	\$ -	\$ -	\$ 55.13	\$ -	\$ 55.13
November 29-December 2, 2011	New York, NY	International Organization for Standardization Technical Management Board Task Force on Management System Standards	\$ 571.79	\$ 1,840.77	\$ 89.68	\$ -	\$ 114.97	\$ 2,617.21
November 30, 2011	New York, NY	Luncheon Meeting with American National Standards Institute and Strategic Information Systems (3 guests)	\$ -	\$ -	\$ -	\$ 73.88	\$ -	\$ 73.88
December 8, 2011	Ottawa	Dinner Meeting for Standards Council of Canada and Electro-Federation Canada Discussion (2 guests)	\$ -	\$ -	\$ -	\$ 80.68	\$ -	\$ 80.68
December 14, 2011	Ottawa	Luncheon Meeting for Standards Council of Canada and Canadian Standards Association related business (2 guests)	\$ -	\$ -	\$ -	\$ 62.84	\$ -	\$ 62.84
January 10 - 12, 2012	Philadelphia and Washington	Meeting with American Society for Testing & Materials (ASTM) and National Institute of Standards and Technology (NIST)	\$ 735.43	\$ 421.02	\$ 276.86	\$ -	\$ 359.76	\$ 1,793.06
January 18 - 20, 2012	Toronto	Meeting with ElectroFederation and Canadian Institute of Plumbing and Heating	\$ 487.31	\$ -	\$ 116.46	\$ -	\$ 169.67	\$ 773.44
January 26, 2012	Ottawa	Dinner Meeting with VP of Consumer Electronic Marketers Council (2 guests)	\$ -	\$ -	\$ -	\$ 91.98	\$ -	\$ 91.98
January 27, 2012	Ottawa	Dinner Meeting with Senior Engineer of Hitachi Ltd (Japan) (2 guests)	\$ -	\$ -	\$ -	\$ 67.21	\$ -	\$ 67.21
January 30 - February 1, 2012	Washington	Workshop with Canada-United States Regulatory Cooperation Council	\$ 1,864.60	\$ 499.29	\$ 146.95	\$ -	\$ 40.94	\$ 2,551.78
January 31, 2012	Washington	Dinner Meeting with EPA Standards Executive (2 guests)	\$ -	\$ -	\$ -	\$ 127.95	\$ -	\$ 127.95
March 9 - 17, 2012	Ulaanbaatar, Mongolia	Meeting with Mongolian Agency for Standardization and Metrology	\$ 6,953.38	\$ 1,311.56	\$ 31.15	\$ -	\$ 27.71	\$ 8,323.80
Total Travel Expenses			\$ 44,565.50	\$ 10,906.42	\$ 2,064.10	\$ 1,570.67	\$ 895.80	\$ 60,002.48

Total Budget

\$ 96,000.00

% Total Budget Expended

63%

*note: \$57,000 is budgeted in Executive division, and the remaining \$39,000 (International Organization for Standardization General Assembly, International Organization for Standardization Technical Management Board Meetings, Meeting with American National Standards Institute and Pacific Area Standards Congress) is budgeted in Standards.

Balance of Budget unspent at March 31, 2012

\$ 35,997.52