

Hugh Krentz, Chair
Summary of Travel Expenses
From April 1, 2009 to March 31, 2010

Date	Location	Purpose	COSTS					Total Costs
			Transportation	Accommodations	Meals	Hospitality	Other	
May 13 - 22, 2009	Ottawa; Toronto; Quebec City	Meeting with Minister; CNC/IEC meeting; ISO 26000 meeting	\$ 5,372.62	\$ 1,108.77	\$ 526.05	\$ -	\$ 155.70	\$ 7,163.14
June 14 - 21, 2009	Gatineau; Ottawa	CSA AGM; meeting with DFAIT official	\$ 2,234.60	\$ -	\$ 13.50	\$ -	\$ 69.20	\$ 2,317.30
August 11 - 13, 2009	Montreal	Standards Leadership Forum	\$ 1,652.15	\$ 346.44	\$ 66.50	\$ -	\$ 34.60	\$ 2,099.69
August 11, 2009	Montreal	Refreshments/Dinner for six- Officials from ISO, IEC and CSA	\$ -	\$ -	\$ -	\$ 189.30	\$ -	\$ 189.30
August 15 - 19, 2009	Toronto	SES Conference	\$ 137.00	\$ 589.01	\$ 157.35	\$ -	\$ 51.90	\$ 935.26
September 22 - 23, 2009	Edmonton	PTAC Meeting	\$ 972.26	\$ 159.63	\$ 52.45	\$ -	\$ 17.30	\$ 1,201.64
October 7 - 15, 2009	Ottawa	World Standards Day event	\$ 576.40	\$ 348.04	\$ 132.50	\$ -	\$ 34.60	\$ 1,091.54
January 17 - 27, 2010	Geneva, Switzerland	ISO CSC/STRAT meeting	\$ 6,453.85	\$ 740.48	\$ 189.59	\$ -	\$ 316.54	\$ 7,700.46
February 6 - 9, 2010	Ottawa	Meeting with SDO's; staff meetings	\$ 2,181.26	\$ 532.23	\$ 132.50	\$ -	\$ 51.90	\$ 2,897.89
Total Travel Expenses			\$ 19,580.14	\$ 3,824.60	\$ 1,270.44	\$ 189.30	\$ 731.74	\$ 25,596.22
Total Budget								\$ 25,000.00
% Total Budget Expended								102%
Balance of Budget Remaining								\$ (596.22)

All reimbursed expenses fall within the guidelines set by the clerk of the Privy Council for Governor in Council Appointees, and SCC's travel and hospitality policies and directives.

Hugh Krentz, Chair
Summary of General Council & Strategic Sessions Travel Expenses
From April 1, 2009 to March 31, 2010

Date	Location	Purpose	COSTS					Total Costs
			Transportation	Accommodations	Meals	Hospitality	Other	
April 24 - May 4, 2009	Ottawa	Council, Strategic Planning, and Audit Committee meetings	\$ 2,683.06	\$ 696.08	\$ 184.90	\$ -	\$ 69.20	\$ 3,633.24
June 8 - 11, 2009	Ottawa	Council, Corporate Governance, and Audit Committee meetings	\$ 2,483.50	\$ 522.06	\$ 118.95	\$ -	\$ 51.90	\$ 3,176.41
September 27 - October 15, 2009	Ottawa	Council, Audit, Corporate Governance, CNC-IEC, and CPIC meetings	\$ 3,659.40	\$ 1,740.20	\$ 580.60	\$ -	\$ 173.00	\$ 6,153.20
December 6 - 16, 2009	Ottawa	Council, Corporate Governance, staff meetings	\$ 4,106.15	\$ 870.10	\$ 266.00	\$ -	\$ 86.50	\$ 5,328.75
February 17 - 24, 2010	Ottawa	Chairs and Secretaries meeting; meeting with Minister Clement	\$ 2,249.26	\$ 1,075.76	\$ 463.75	\$ -	\$ 121.10	\$ 3,909.87
Total Travel Expenses			\$ 15,181.37	\$ 4,904.20	\$ 1,614.20	\$ -	\$ 501.70	\$ 22,201.47

The meetings listed above are part of the \$40,000 budget allocated for Council meetings, the \$13,000 budget for the Council Strategic Session and \$8,000 budget for the Chairs and Secretaries meeting. No specific budget amount has been allocated to the Chair for these meetings.

All reimbursed expenses fall within the guidelines set by the clerk of the Privy Council for Governor in Council Appointees, and SCC's travel and hospitality policies and directives.

Hugh Krentz, Chair
Acting Executive Director-related Expenses
From April 1, 2009 to March 31, 2010

Date	Location	Purpose	COSTS					Total Costs
			Transportation	Accommodations	Meals	Hospitality	Other	
April 14 - 17, 2009	Ottawa	ACCA Meeting; meetings with directors	\$ 3,081.46	\$ 348.04	\$ 104.90	\$ -	\$ 34.60	\$ 3,569.00
July 8 - 10, 2009	Ottawa	Meetings with staff and new executive director	\$ 1,630.80	\$ 307.36	\$ 104.90	\$ -	\$ 34.60	\$ 2,077.66
July 13 - 15, 2009	Ottawa	Meeting with Industry Canada staff	\$ 1,974.68	\$ 325.44	\$ 118.40	\$ -	\$ 34.60	\$ 2,453.12
August 13 - 15, 2009	Ottawa	Meetings with staff and CALA	\$ 184.18	\$ 314.14	\$ 131.90	\$ -	\$ 34.60	\$ 664.82
Total Travel Expenses			\$ 6,871.12	\$ 1,294.98	\$ 460.10	\$ -	\$ 138.40	\$ 8,764.60

No specific budget amount has been allocated to the Chair for these meetings.

All reimbursed expenses fall within the guidelines set by the clerk of the Privy Council for Governor in Council Appointees, and SCC's travel and hospitality policies and directives.

John Walter, Executive Director
Summary of Travel and Hospitality Expenses
From April 1, 2009 to March 31, 2010

Date	Location	Purpose	COSTS					Total Costs
			Transportation	Accommodations	Meals	Hospitality	Other	
October 5, 2009	Ottawa	Luncheon	\$ -	\$ -	\$ -	\$ 53.72	\$ -	\$ 53.72
October 16 -24, 2009	Tel Aviv, Israel	IEC Annual General Meeting	\$ 4,878.58	\$ 2,003.40	\$ 87.58	\$ 210.76	\$ 75.70	\$ 7,256.02
October 27, 2009	Ottawa	Luncheon	\$ -	\$ -	\$ -	\$ 44.28	\$ -	\$ 44.28
October 28 - 29, 2009	Toronto	ICPHSO Meetings	\$ 517.77	\$ -	\$ -	\$ -	\$ -	\$ 517.77
November 5, 2009	Ottawa	Staff Recognition Event	\$ 10.00	\$ -	\$ -	\$ -	\$ -	\$ 10.00
November 6, 2009	Ottawa	Meeting with DFAIT official	\$ 12.00	\$ -	\$ -	\$ -	\$ -	\$ 12.00
November 18 - 19,2009	Washington, DC	Meetings with Canadian Embassy and BSI America	\$ 747.46	\$ 415.33	\$ 15.46	\$ 52.19	\$ 6.22	\$ 1,236.66
December 11, 2009	Toronto	CNC/IEC Meeting	\$ 540.14	\$ -	\$ -	\$ -	\$ -	\$ 540.14
January 25 - 26, 2010	Winnipeg	CNC/IEC Meeting	\$ 2,436.91	\$ 133.67	\$ 12.65	\$ 143.92	\$ 3.00	\$ 2,730.15
January 28 - 31, 2010	Toronto	NEMA and BSI meetings	\$ 1,046.39	\$ -	\$ -	\$ -	\$ -	\$ 1,046.39
March 24, 2010	Ottawa	Retirement Dinner	\$ -	\$ -	\$ -	\$ 250.00	\$ -	\$ 250.00
March 30 - 31, 2010	New York	Meetings with ANSI and ASME	\$ 874.39	\$ 232.77	\$ 23.95	\$ -	\$ -	\$ 1,131.11
Total Travel Expenses			\$ 11,063.64	\$ 2,785.17	\$ 139.64	\$ 754.87	\$ 84.92	\$ 14,828.24
Total Budget *								\$ 55,500.00
% Total Budget Expended								27%
* Note: \$37,000 is budgeted in Executive division, and the remaining \$18,500 (ISO GA, IEC AGM, COPANT GA, COPANT BOD, and ANSI/SCC), is budgeted in Standards Governance								
Balance of Budget Remaining								\$ 40,671.76

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