

**THE STANDARDS COUNCIL OF CANADA
ANNUAL REPORT, 2007 - 2008
PRIVACY ACT**

Statistical Report

For the period April 1, 2007 to March 31, 2008, the Standards Council of Canada has not received any formal requests for access to personal information.

Organization of Privacy Act Activities

The role of the ATIP Coordinator is currently performed on a part-time basis due to the lack of requests received to date.

Any requests for formal access are directed to the ATIP Coordinator who is responsible to implement the search and retrieval of the requested information. The Head of the organization however is the only person with authority to respond to or direct a response to any inquiry that might be made pursuant to the Privacy Act.

Privacy Act Implementation

As the Standards Council of Canada has yet to receive any formal requests, the impact of the Privacy Act on the Council has been minimal. Thus far, the Council's primary task has consisted of responding to the administrative requirements of the Act.

The Standards Council of Canada maintains a company-wide file index and classification system. All personal information held by the Council resides within this classification system but is accessible solely by personnel staff (one director, one manager and one officer).

Use and Disclosure

Personal information is used only for the purpose for which it has been collected.

Delegation Instrument

The following officials, by title, are responsible for the implementation of the Privacy Act:

1. Head of the Organization
2. Corporate Planner

PIAs and PPIAs

The Standards Council of Canada has not initiated or completed any Privacy Impact Assessments (PIAs) or Preliminary Privacy Impact Assessments (PPIAs) during the 2007-2008 reporting period.



**REPORT ON THE PRIVACY ACT
RAPPORT CONCERNANT LA LOI SUR LA PROTECTION
DES RENSEIGNEMENTS PERSONNELS**

Institution	Standards Council of Canada/Conseil Canadien des normes	Reporting period / Période visée par le rapport 2007-04-01/2008-03-31
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I Requests under the Privacy Act / Demandes en vertu de la Loi sur la protection des renseignements personnels		
Received during reporting period / Reçues pendant la période visée par le rapport		0
Outstanding from previous period / En suspens depuis la période antérieure		0
TOTAL		0
Completed during reporting period / Traitées pendant la période visées par le rapport		0
Carried forward / Reportées		0

II Disposition of request completed / Disposition à l'égard des demandes traitées		
1.	All disclosed / Communication totale	0
2.	Disclosed in part / Communication partielle	0
3.	Nothing disclosed (excluded) / Aucune communication (exclusion)	0
4.	Nothing disclosed (exempt) / Aucune communication (exemption)	0
5.	Unable to process / Traitement impossible	0
6.	Abandoned by applicant / Abandon de la demande	0
7.	Transferred / Transmission	0
TOTAL		0

III Exemptions invoked / Exceptions invoquées		
S. Art. 18(2)		
S. Art. 19(1)(a)		
(b)		
(c)		
(d)		
S. Art. 20		
S. Art. 21		
S. Art. 22(1)(a)		
(b)		
(c)		
S. Art. 22(2)		
S. Art. 23 (a)		
(b)		
S. Art. 24		
S. Art. 25		
S. Art. 26		
S. Art. 27		
S. Art. 28		

IV Exclusions cited / Exclusions citées		
S. Art. 69(1)(a)		0
(b)		0
S. Art. 70(1)(a)		0
(b)		0
(c)		0
(d)		0
(e)		0
(f)		0

V Completion time / Délai de traitement		
30 days or under / 30 jours ou moins		0
31 to 60 days / De 31 à 60 jours		0
61 to 120 days / De 61 à 120 jours		0
121 days or over / 121 jours ou plus		0

VI Extentions / Prorogations des délais		
	30 days or under / 30 jours ou moins	31 days or over / 31 jours ou plus
Interference with operations / Interruption des opérations		0
Consultation		
Translation / Traduction		0
TOTAL		0

VII Translations / Traductions		
Translations requested / Traductions demandées		0
Translations prepared / Traductions préparées	English to French / De l'anglais au français	0
	French to English / Du français à l'anglais	0

VIII Method of access / Méthode de consultation		
Copies given / Copies de l'original		0
Examination / Examen de l'original		0
Copies and examination / Copies et examen		0

IX Corrections and notation / Corrections et mention		
Corrections requested / Corrections demandées		0
Corrections made / Corrections effectuées		0
Notation attached / Mention annexée		0

X Costs / Coûts		
Financial (all reasons) / Financiers (raisons)		
Salary / Traitement	\$	0
Administration (O and M) / Administration (fonctionnement et maintien)	\$	--
TOTAL	\$	0
Person year utilization (all reasons) / Années-personnes utilisées (raisons)		
Person year (decimal format) / Années-personnes (nombre décimal)		0

