



**Standards Council of Canada**  
**Conseil canadien des normes**

Council Chair, Kathy Milsom

Summary of Travel Expenses

Year-to-Date From April 01, 2017 to March 31, 2018 (Term as Chair started November 9, 2017)

Date	Location	Purpose	COSTS					Total Costs
			Transportation	Accommodations	Meals	Hospitality	Other	
<i>December 5-6, 2017</i>	Ottawa, ON	Audit Committee & Council Meeting	\$ 790.82	\$ 187.35				\$ 978.17
<i>March 8, 2018</i>	Ottawa, ON	Town Hall meeting and stakeholders outreach event	\$ 368.33					\$ 368.33
<b>Total Travel Expenses</b>			<b>\$ 1,159.15</b>	<b>\$ 187.35</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,346.50</b>

The meetings above are part of Communications and Corporate Planning Branch budget which include travel for Council Meetings & other meetings and events.

All reimbursed expenses fall within the guidelines set forth by the Treasury Board, and SCC's travel and hospitality policies and directives.



Date	Location	Purpose	COSTS					Total Costs
			Transportation	Accommodations	Meals	Hospitality <sup>1</sup>	Other	
April 04-05, 2017	Ottawa, ON	Corporate Governance Committee & Council Meeting	\$ 1,041.38	\$ 426.10	\$ 122.53	\$ 174.95		\$ 1,764.96
May 3, 2017	Vancouver, BC	Attend COPANT/PASC workshop	\$ 509.83	\$ 402.06	\$ 78.75			\$ 990.64
May 24, 2017	Ottawa, ON	Corporate Governance Committee teleconference						\$ -
May 30, 2017	Ottawa, ON	Attend the presentation of the Killam Prizes (invitation from the Governor General of Canada)	\$ 1,195.99	\$ 213.05	\$ 48.29			\$ 1,457.33
June 7, 2017	Ottawa, ON	Council meeting teleconference						\$ -
October 3-4, 2017	Ottawa, ON	Corporate Governance Committee & Council Meeting	\$ 1,240.78	\$ 187.35	\$ 34.95			\$ 1,463.08
<b>Total Travel Expenses</b>			<b>\$ 3,987.98</b>	<b>\$ 1,228.56</b>	<b>\$ 284.52</b>	<b>\$ 174.95</b>	<b>\$ -</b>	<b>\$ 5,676.01</b>

The meetings above are part of Communications and Corporate Planning Branch budget which include travel for Council Meetings & other meetings and events.

Note 1:

- Dinner with CEO of SCC: \$174.95

All reimbursed expenses fall within the guidelines set forth by the Treasury Board, and SCC's travel and hospitality policies and directives.

Chief Executive Officer, John Walter  
 Summary of Travel and Hospitality Expenses  
 Year-to-Date From April 01, 2017 to March 31, 2018

Date	Location	Purpose	COSTS					Total Costs
			Transportation	Accommodations	Meals	Hospitality <sup>1</sup>	Other <sup>2</sup>	
April 5, 2017	Ottawa, Ontario	HSO (Health Standards Organization) Board of Directors	\$ 8.16					\$ 8.16
April 25-27, 2017	Toronto, Ontario	IPAC/Ontario Ministry of Economic Development and Growth	\$ 273.54		\$ 116.36			\$ 389.90
April 27-May 6, 2017	Vancouver, BC	ISO CASCO; ISO Workshop on Services; COPANT General Assembly; PASC Annual General Meeting; and COPANT/PASC Joint Meeting	\$ 1,244.00	\$ 1,504.98	\$ 356.85			\$ 3,105.83
May 5, 2017	Vancouver, BC	Dinner meeting with ANSI (American National Standards Institute) and SA (Standards Australia)				\$ 470.48		\$ 470.48
May 14-23, 2017	Kuala Lumpur, Malaysia and Singapore	ISO COPOLCO (Consumer Policy Committee); DSM (Standards Malaysia); Spring Singapore; and ISO Regional Engagement Initiative	\$ 9,337.94	\$ 1,788.73	\$ 709.69	\$ 60.62		\$ 11,896.98
June 11-12, 2017	Halifax, Nova Scotia	ISO TC207 2017 Plenary Meeting	\$ 466.85	\$ 218.09	\$ 89.43			\$ 774.37
June 20-24, 2017	Edinburgh, Scotland	CEN/CENELEC General Assemblies and BSI Standards Matter Event	\$ 2,480.38	\$ 1,206.94	\$ 453.15			\$ 4,140.47
June 24-July 2, 2017	Qingdao and Hangzhou, China	Qingdao Forum on International Standardization; Roundtable of Global Standardization on Network Economy	\$ 4,356.21		\$ 331.44		\$ 168.85	\$ 4,856.50
July 2-7, 2017	Beijing, China	Events and Presentations in partnership with Canada's Embassy to China	\$ 4,530.52	\$ 1,027.42	\$ 607.06	\$ 96.87		\$ 6,261.88
July 15-19, 2017	Geneva, Switzerland and Brussels, Belgium	ISO Secretary-General and CEN/CENELEC meeting with Canada's Ambassador to the EU	\$ 5,265.70	\$ 978.37	\$ 400.02			\$ 6,644.09
July 26-28, 2017	New York, NY, USA	ANSI Executive Committee meetings with ISO Secretary-General	\$ 1,692.64	\$ 715.15	\$ 194.53			\$ 2,602.32
August 30-September 1, 2017	Ottawa, Ontario	Return from vacation in Toronto for ISED Portfolio Executive Meeting	\$ 177.84					\$ 177.84
September 14-23, 2017	Berlin, Germany	ISO General Assembly – Sergio Mujica, ISO Secretary-General; ISO President's Committee; DIN/ISO/PTB Regional Standardization Workshop; ISO Council; CSEC (China Standardization Expert Committee); ISO General Assembly; CEN/CENELEC Digital Transformation; IEC President and General Secretary plus ISO SG; General Assembly Open Session; Bilateral meetings with AFNOR (France), BSI (UK), JISC (Japan), SA (Standards Australia), SAC (China), SASO (Saudi Arabia) and SPRING Singapore	\$ 9,124.49	\$ 2,583.84	\$ 660.06			\$ 12,368.39
October 11-21, 2017	Pretoria, Durban, Cape Town and Johannesburg, South Africa	SABS (South African Bureau of Standards) World Standards Day; SABS Certification and Digitization Customer Engagements; SABS Standards & Competition Law Conference/Indaba; Republic of South Africa Transport Minister; SABS Standards staff; Ethiopian Standards Agency (ESA)	\$ 5,884.99	\$ 328.78	\$ 600.56			\$ 6,814.33
November 4, 2017	Ottawa, Ontario	Lunch meeting with Vice Minister, AQSIO (Administration of Quality Supervision, Inspection and Quarantine of China) and eight AQSIO staff				\$ 341.24		\$ 341.24
November 6, 2017	Ottawa, Ontario	Lunch meeting with Professor, Humanities and Social Sciences, Hunan University, China and Professeur, Département de génie mécanique, École de technologie supérieure, Montreal				\$ 178.47		\$ 178.47
November 13-18, 2017	Medellin, Colombia	COPANT Board of Directors	\$ 2,331.00	\$ 839.61	\$ 484.57			\$ 3,655.18
November 19-24, 2017	Seoul, South Korea	KATS (Korean Agency for Technology & Standards) International Forum on the Fourth Industrial Revolution and Standardization Strategy; Canada's Ambassador to South Korea; and Secretary General JISC (Japanese Industrial Standards Committee)	\$ 4,427.42		\$ 670.11		\$ 10.89	\$ 5,108.42
November 29 - December 2, 2017	Geneva, Switzerland	ISO Secretary-General; ISO and IEC Executive Cooperation; and Canada's Ambassador to WTO (World Trade Organization)	\$ 5,241.59	\$ 875.67	\$ 352.45			\$ 6,469.71
January 11, 2018	Ottawa, Ontario	Standards & International Relations Branch Planning at Canada Science & Technology Museum	\$ 14.63					\$ 14.63
February 13-16, 2018	Geneva, Switzerland	World Standards Cooperation (WSC) Annual Meeting (ISO/IEC/WTU); IEC/ISO Presidents' Meeting; and meeting with Director-General, UN Office at Geneva (IINOG)	\$ 5,317.96	\$ 889.80	\$ 481.42		\$ 94.00	\$ 6,783.18

<b>February 23 - March 3, 2018</b>	Kuala Lumpur, Malaysia	ISO Secretary-General; ISO Vice-President (finance); Briefing for new Council members; President's Committee; Finance, Strategy & Policy, and Nomination Review Committees; DSM (Department of Standards Malaysia (DSM) Standards and Accreditation Awards; ISO Council; and Malaysian National Policy Makers	\$ 10,187.82	\$ 1,086.83	\$ 237.90	\$ 85.03	\$ 11,597.58	
<b>March 12-16, 2018</b>	Cancun, Mexico	North American Trilateral and Bilateral Meetings with ANSI (USA), DGN (Mexico) and SCC	\$ 2,286.25	\$ 968.00	\$ 461.84		\$ 3,716.09	
<b>Total Travel Expenses</b>			<b>\$ 74,649.93</b>	<b>\$ 15,012.21</b>	<b>\$ 7,207.44</b>	<b>\$ 1,232.71</b>	<b>\$ 273.74</b>	<b>\$ 98,376.04</b>
Total Budget for 2017-18 Fiscal Year							\$	163,700.00
% Total Budget Expended								60%
Balance of Budget unspent until March 31, 2018							DIFFERENCE	<b>\$ 65,323.96</b>

Note 1:  
- Gifts for SPRING Singapore and ISO Regional Office: \$60.62  
- Lunch with embassy staff: \$96.87  
- Lunch with ISO Vice-President (Finance): \$85.03

Note 2:  
- Laundry: \$168.85  
- Long distance call: \$10.89  
- Vaccinations: \$94

All reimbursed expenses fall within the guidelines set forth by the Treasury Board, and SCC's travel and hospitality policies and directives.



Council Members (12 members not including the Chair)  
 Summary of Travel and Hospitality Expenses  
 Year-to-Date From April 01, 2017 to March 31, 2018

Date	Location	Purpose	COSTS					Total Costs
			Transportation	Accommodations	Meals	Hospitality	Other	
<i>April 04-05, 2017</i>	Ottawa, ON	Corporate Governance Committee & Audit Committee & Council Meeting	\$ 4,140.39	\$ 2,512.65	\$ 499.12			\$ 7,152.16
<i>May 24, 2017</i>	Ottawa, ON	Corporate Governance Committee teleconference						\$ -
<i>June 6-7, 2017</i>	Ottawa, ON	Audit Committee & Council meeting teleconference						\$ -
<i>October 3-4, 2017</i>	Ottawa, ON	Corporate Governance Committee & Audit Committee & Council Meeting	\$ 4,031.28	\$ 1,369.26	\$ 572.30			\$ 5,972.84
<i>December 5-6, 2017</i>	Ottawa, ON	Corporate Governance Committee & Audit Committee & Council Meeting	\$ 2,185.55	\$ 562.05	\$ 164.33			\$ 2,911.93
<b>Total Travel Expenses</b>			<b>\$ 10,357.22</b>	<b>\$ 4,443.96</b>	<b>\$1,235.75</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,036.93</b>

The meetings above are part of Communications and Corporate Planning Branch budget which include travel for Council Meetings & other meetings and events.

All reimbursed expenses fall within the guidelines set forth by the Treasury Board, and SCC's travel and hospitality policies and directives.

SCC Vice-Presidents (5)  
Summary of Travel and Hospitality Expenses  
Year-to-Date From April 01, 2017 to March 31, 2018

Date	COSTS					Total Costs
	Transportation	Accommodations	Meals	Hospitality <sup>1</sup>	Other <sup>2</sup>	
Q1: April 1 - June 30, 2017	\$ 12,837.27	\$ 7,729.48	\$ 3,100.96	\$ 147.59	\$ 98.70	\$ 23,913.99
Q2: July 1 - September 30, 2017	\$ 7,778.48	\$ 1,966.52	\$ 915.21	\$ -	\$ -	\$ 10,660.21
Q3: October 1 - December 31, 2017	\$ 14,400.33	\$ 7,341.93	\$ 2,688.76	\$ -	\$ 472.83	\$ 24,903.85
Q4: January 1, 2018- March 31, 2018	\$ 6,150.41	\$ 2,718.68	\$ 1,775.91	\$ -	\$ -	\$ 10,645.00
<b>Total Travel Expenses</b>	<b>\$ 41,166.49</b>	<b>\$ 19,756.61</b>	<b>\$ 8,480.84</b>	<b>\$ 147.59</b>	<b>\$ 571.53</b>	<b>\$ 70,123.05</b>

Note 1:

- Lunch with CALA new CEO: \$147.59

All reimbursed expenses fall within the guidelines set forth by the Treasury Board, and SCC's travel and hospitality policies and directives.

Note 2:

- Visa application fee and photo: \$98.7  
- Russia Visa fee: \$472.83