Overview

- – Continued transformation of the Accreditation Services Branch

- – Programs update (CB, SDO)

- – ORD Task Force update

The Accreditation Services branch

ACCREDITATION SERVICES BRANCH UPDATE

Continued Modernization

-	Completed overhaul of accreditation process, organizational structure and quality management

	successful peer evaluation by IAF in Sept 2014

	increased customer satisfaction (by more than 14 pts)

	streamlined QMS (reduced # of documents by 2/3)

-	Next steps include

	implementation of a business solution (IT)

	finalize the review of all CAN-Ps

	peer evaluation by ILAC in August 2015

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UPDATE ON PROGRAMS

CB, SDO

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CERTIFICATION BODY ACCREDITATION PROGRAM UPDATE

CBAP: Update and Transition to ISO/IEC 17065 and CAN-P-1500:2013

- As of June 2015, 37 CABs accredited by SCC in various sectors

- 5 applicants in the process

- ISO/IEC 17065 and CAN-P-1500:2013
    - Transition needs to be completed by Sept 14, 2015 as per IAF
    - Transition plan of SCC requires closure of all non-conformities by July 31, 2015
    - To date 20 have transitioned to ISO/IEC 17065
    - Activities have taken place to complete transition on time

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Initiatives to watch….

- SCC to Scope CB Accreditation by standards instead of ICS codes
  - Complete lists of standards and ORDs have been received
  - Verification being made
  - Phased in implementation

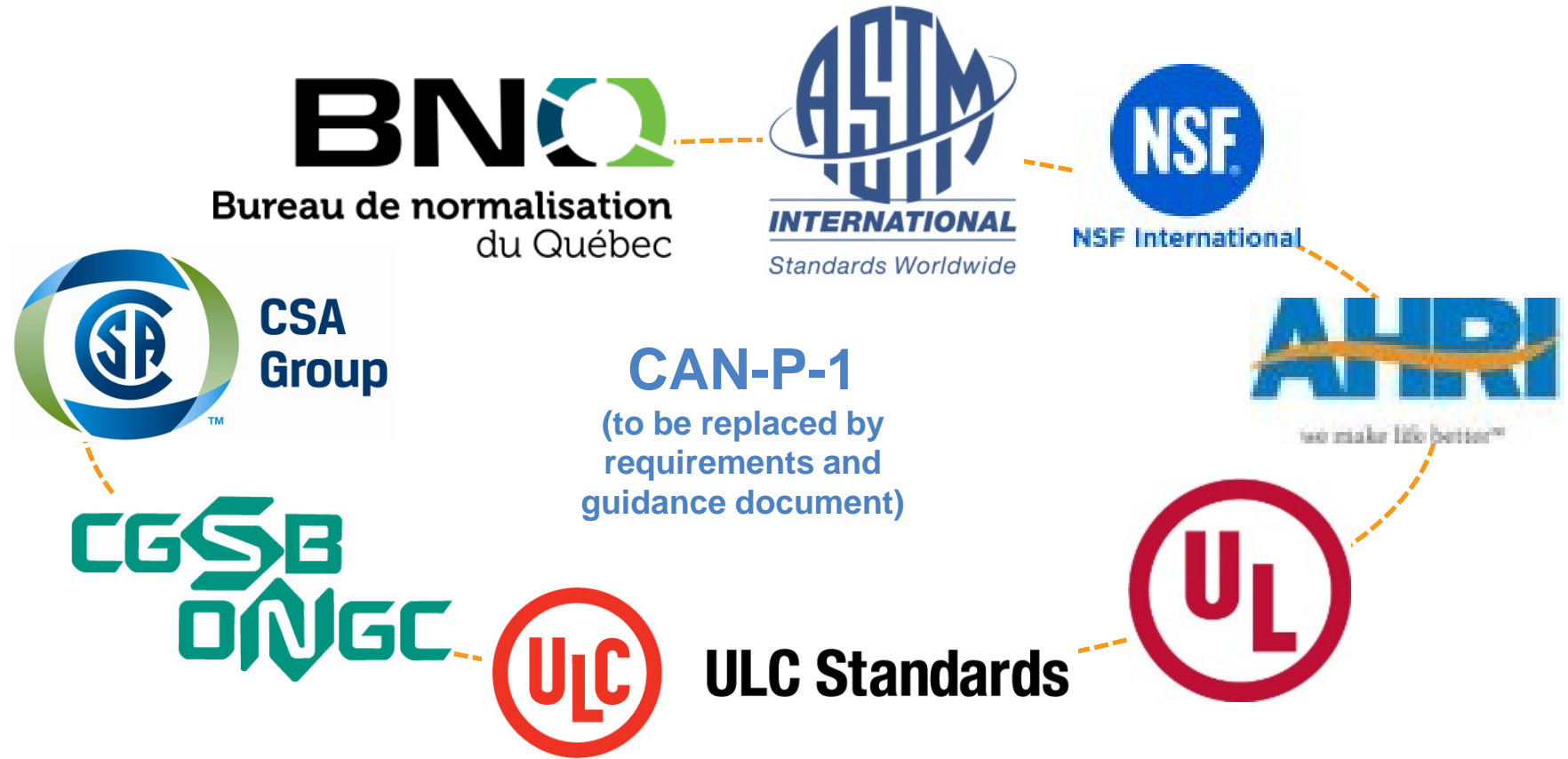- ORD Task Force (second part of this presentation)

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STANDARD DEVELOPMENT ORGANIZATION PROGRAM UPDATE

8 Accredited SDOs

BNQ
Bureau de normalisation du Québec

ASTM INTERNATIONAL
Standards Worldwide

NSF International

CSA Group

CAN-P-1
(to be replaced by requirements and guidance document)

AHRI
we make life better™

CGSB ONGC

ULC **ULC Standards**

UL

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ORD Task Force (update)

Outline

- Context
- Problem Identification
- ORD Task Force
- Final Report of ORD Task Force
- Memoranda of Understanding with RAABs
- Next steps/timelines

Context

- ORD
    - Definition: A document developed by a certification body, in the absence of a recognized Canadian standard, in order to establish safety and performance criteria for a new product. The ORD is intended to provide Regulatory Authorities with assurance that a level of safety or performance, which is equal to that of existing standards for similar functions, is being maintained.

- Meant as a temporary solution until a standard can be developed.

- Used in P/T regulations across a variety of sector, particularly in electrical safety.

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Context

- SCC-accredited Certification Bodies (CBs) develop ORDs.
- The process for developing ORDs has been imbedded in SCC's technical requirements for the certification of products (CAN-P-1500).
- Typically endorsed by relevant Regulatory Authority Advisory Bodies (RAABs), then communicated to SCC to allow CBs to certify to the ORD

Problem Identification / Impacts

- Expired ORDs
  - ORDs meant to last 5 years continue to be used with no attempt to develop a standard

    Impact: Expired ORDs may not reflect latest technology and needs. ORDs have not been developed using a consensus-based, balanced matrix and should not be viewed as a long-term solution.

- Governance
  - Lack of delegated authority of RAAB members
  - Confusion around roles and responsibilities

    Impact: Increased liability if ORDs have not been endorsed by representatives with delegated authority. Lack of clarity increases risk of duplication and does not promote accountability.

Problem Identification / Impacts

- Transparency
    - Unclear membership of RAABs, both regulator and non-regulator
    - Unclear voting requirements/procedures
    - SCC not informed of decisions

        Impact: Endorsement of ORDs may occur with conflicts of interest. Voting issues (e.g. voting of non-regulatory members, lack of documentation) may still result in endorsed ORDs.

- Process
    - No formal relationship between SCC and RAABs
    - Regulators lack awareness of national implications of ORD endorsement

        Impact: Lack of communication between RAABs, regulators, and SCC. Unclear how, where, when and why ORDs are endorsed

ORD Task Force

- Created in 2013 with mandate to review and revise the current ORD process.
    - Process from inception to endorsement
    - Objective of creating a baseline document to be used by all sectors, making the process relevant, consistently applied, lean, simple, efficient and transparent to all stakeholders.
- Membership: regulators, industry, industry associations, CBs
- Secretariat: SCC

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ORD Task Force

- Update to NPSAC at May 2014 meeting in Ottawa

- ORD Task Force has now completed the final report: "Guidelines for the Development and Maintenance of Other Recognized Documents (ORDs)"

Final Report of ORD Task Force

- Final report proposes processes for:
    - Development of new ORDs
    - Maintenance of Existing ORDs
    - Disposition of ORDs

- Flowcharts available in Final Report

Final Report of ORD Task Force

- Important concepts:
    - RAABs as Acknowledging Bodies
    - Onus of evidence on CB/manufacturer
    - Public access of validation status and scope
    - Reaffirmation v. Revalidation
    - Superseded v. Expired v. Withdrawal

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Memoranda of Understanding with RAABs

- SCC will pursue a Memorandum of Understanding (MOU) in support of the new ORD process to be negotiated with each acknowledging body

- NPSAC's role will be recognized in that MOU

- Acknowledging bodies will include CACES, IGAC, CACP/CRCP, CACEE, CDW, PTPACC, APCEI, ACI, etc.

Next Steps / Timelines

- Document endorsed in principles by NPSAC at their May meeting

- NPSAC in support of SCC reaching out to RAABs to sign MOUs

- Final "Guidelines for the Development and Maintenance of Other Recognized Documents (ORDs)" published (June, 2015)

- SCC to present MOU at upcoming meeting of CACES on June 18, 2015. MOU with CACES target completion date Sep 1, 2015. Subsequent six months for the development of a mechanism to address expired ORDs

Next Steps / Timelines (continued)

- SCC to discuss MOUs and associated implementation with other RAABs through fiscal year 2015-16

- Report back to NPSAC on progress at autumn 2015 meeting

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QUESTIONS ?