



Hugh Krentz, Chair
Summary of Travel Expenses
From April 1, 2010 to March 31, 2011

Date	Location	Purpose	COSTS					Total Costs
			Transportation	Accommodations	Meals	Hospitality	Other	
June 18-29, 2010	St. John's, NF	CSA AGM	\$ 3,177.15	\$ 740.22	\$ 183.98	\$ -	\$ 69.20	\$ 4,170.55
July 22-27, 2010	Toronto & Ottawa	ISO Secretary General Visit and Presentations	\$ 2,150.80	\$ 319.50	\$ 29.30	\$ -	\$ 29.48	\$ 2,529.08
September 9-25, 2010	Oslo, Norway	ISO General Assembly	\$ 6,150.36	\$ 1,803.51	\$ 849.12	\$ -	\$ 477.22	\$ 9,280.21
December 11-17, 2010	Ottawa, ON	Attend Treasury Board workshop / Meet with Minister, Industry	\$ 902.28	\$ 282.14	\$ 135.80	\$ -	\$ 34.60	\$ 1,354.82
January 19 to February 1, 2011	Geneva, Switzerland	Attend ISO / CSC/ STRAT meetings	\$ 5,099.20	\$ 1,416.21	\$ 375.70	\$ -	\$ 928.98	\$ 7,820.09
March 11-22, 2011	Geneva, Switzerland	ISO Council meeting	\$ 4,780.14	\$ 1,885.00	\$ 401.55	\$ -	\$ 283.98	\$ 7,350.67
Total Travel Expenses			\$ 22,259.93	\$ 6,446.58	\$ 1,975.45	\$ -	\$ 1,823.46	\$ 32,505.42
Total Budget								\$ 40,000.00
% Total Budget Expended								81%
Balance of Budget - unspent at year-end March 31, 2011								\$ 7,494.58

All reimbursed expenses fall within the guidelines set by the clerk of the Privy Council for Governor in Council Appointees, and SCC's travel and hospitality policies and directives.



Hugh Krentz, Chair
Summary of General Council & Strategic Sessions Travel Expenses
From April 1, 2010 to March 31, 2011

Date	Location	Purpose	COSTS					Total Costs
			Transportation	Accommodations	Meals	Hospitality	Other	
June 2-12, 2010	Ottawa	IRT, CGC, Audit, Council and Annual Public Meeting	\$ 1,538.76	\$ 850.30	\$ 248.57	\$ -	\$ 86.50	\$ 2,724.13
October 8-22, 2010	Ottawa, Toronto	World Standards Day, Council, CGC and Audit Committee	\$ 2,329.57	\$ 612.87	\$ 204.60	\$ -	\$ 69.20	\$ 3,216.24
November 30 - December 17, 2010	Ottawa, ON	CGC and Council	1830.74	\$ 1,693.28	\$ 581.72	\$ -	\$ 173.00	\$ 4,278.74
February 14 - 17, 2011	Ottawa, ON	Chairs & Secretaries Meeting	1653.39	\$ 525.45	\$ 189.80	\$ -	\$ -	\$ 2,368.64
Total Travel Expenses			\$ 7,352.46	\$ 3,681.90	\$ 1,224.69	\$ -	\$ 328.70	\$ 12,587.75

The meetings listed above are part of the \$35,000 budget allocated for Council meetings, the \$12,000 budget for the Council Strategic Session and \$8,000 budget for the Chairs and Secretaries meeting. No specific budget amount has been allocated to the Chair for these meetings.

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John Walter, Executive Director
Summary of Travel and Hospitality Expenses
From April 1, 2010 to March 31, 2011

Date	Location	Purpose	COSTS					Total Costs
			Transportation	Accommodations	Meals	Hospitality	Other	
April 5, 2010	Toronto	Meeting with Pilot Performance Resources Management				\$ 60.40		\$ 60.40
April 20, 2010	Ottawa	Dinner with Council member following ASQ presentation	\$ -	\$ -	\$ -	\$ 48.86	\$ -	\$ 48.86
May 16, 2010	Montreal	Meeting with CSA representative	\$ -	\$ -	\$ -	\$ 29.75	\$ -	\$ 29.75
May 16-18, 2010	Montreal	NPSAC meeting	\$ 235.20	\$ 283.15	\$ 4.51	\$ -	\$ -	\$ 522.86
May 17, 2010	Montreal	Breakfast meeting with CSA representatives (2 guests)	\$ -	\$ -	\$ -	\$ 64.50	\$ -	\$ 64.50
May 22 - June 8, 2010	Korea/Mongolia/China / Victoria	KATS / PASC / SAC/ CSA	\$ 9,015.52	\$ 1,818.36	\$ 228.23		\$ 71.34	\$ 11,133.45
June 2, 2010	Beijing	Meeting with SAC representative	\$ -	\$ -	\$ -	\$ 41.19	\$ -	\$ 41.19
June 19-22, 2010	St. John's, NF	CSA Annual Conference	\$ 2,691.96	\$ 653.72	\$ 53.85	\$ -	\$ -	\$ 3,399.53
June 26-30, 2010	Geneva, Switzerland	ISO-DEVCO Chair's Advisory Group	\$ 7,725.49	736.59	99.00	\$ -	\$ 3.03	\$ 8,564.11
July 25, 2010	Ottawa	Dinner with ISO Secretary General (2 guests)	\$ -	\$ -	\$ -	\$ 238.80		\$ 238.80
August 16, 2010	Toronto	Meeting with CSA	\$ 797.14	\$ -	\$ -	\$ -	\$ -	\$ 797.14
August 19, 2010	Ottawa	Working Dinner with ANSI (3 guests)	\$ 10.00			\$ 315.24		\$ 325.24
September 9, 2010	Ottawa	Luncheon with representative of Standardization Admin China	\$ -	\$ -	\$ -	\$ 38.67	\$ -	\$ 38.67
September 10-28, 2010	Oslo, Norway	ISO General Assembly meeting	\$ 5,023.11	\$ 1,849.72	\$ 255.23	\$ -	\$ 148.19	\$ 7,276.25
September 15, 2010	Oslo, Norway	Dinner with members of Standards New Zealand (4 guests)	\$ -	\$ -	\$ -	\$ 329.82	\$ -	\$ 329.82
September 17, 2010	Oslo, Norway	Dinner with President, Standards, CSA	\$ -	\$ -	\$ -	\$ 151.98	\$ -	\$ 151.98
September 30, 2010	Toronto, ON	CNC/IEC Meeting	\$ 971.46		\$ 2.40			\$ 973.86
October 24-27, 2010	Edmonton, AB	NPSAC / PTAC meetings	\$ 1,999.65	\$ 413.78	\$ 6.38	\$ 203.89	\$ -	\$ 2,623.70
November 5, 2010	Ottawa, ON	Luncheon with former SCC staff in honor of retirement	\$ -	\$ -	\$ -	\$ 44.45	\$ -	\$ 44.45
January 19, 2011	Ottawa, ON	Dinner with representative of CSA Government Relations	\$ -	\$ -	\$ -	\$ 100.00		\$ 100.00
January 25, 2011	Ottawa, ON	Breakfast with representative of CSA Energy	\$ -	\$ -	\$ -	\$ 32.05	\$ -	\$ 32.05
February 21-26, 2011	Geneva / Brussels	ISO TMB and CEN/CENELEC meetings	\$ 8,021.60	\$ 1,279.45	\$ 190.07	\$ -	\$ 11.45	\$ 9,502.56
March 23-24, 2011	Washington, DC	Meetings with ANSI and NIST	\$ 1,003.68	\$ 535.88	\$ 33.91	\$ -	\$ 4.00	\$ 1,577.47
Total Travel Expenses			\$ 37,494.81	\$ 7,570.65	\$ 873.58	\$ 1,699.60	\$ 238.01	\$ 47,876.64

Total Budget \$ 85,000.00

% Total Budget Expended 56%

**note: \$54,000 is budgeted in Executive division, and the remaining \$31,000 (International Organization for Standardization General Assembly and Pacific Area Standards Congress) is budgeted in Standards.

Balance of Budget unspent at March 31, 2011

\$ 37,123.36

Date	Location	Purpose	COSTS					Total Costs
			Transportation	Accommodations	Meals	Hospitality	Other	

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